



**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Larry Davis, Member  
John A Krings, President

**March 5, 2018**

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Katherine Bielski-Medina, Larry Davis, and John Krings

ADMINISTRATORS PRESENT: Edwin Allison, Craig Broeren, Elizabeth Severson, and Daniel Weigand

I. The meeting was called to order at 6:00 p.m. by Chair John Benbow, Jr.

II. Public Comment

III. Business Services

A. Ford Passenger Van Purchase – Approval

Following are the bids received:

Rapids Ford Lincoln LLC	25,979.66
Scaffidi Motors Inc	25,716.50
V & H Automotive	25,991.00

**BS-1 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposal to purchase a Ford 10-passenger van at a cost of \$25,716.50 from Scaffidi Motors be recommended for approval to the Board of Education. The motion was carried.**

B. Skyward Food Service Software Purchase – Approval

Following were the proposals received:

	<u>1<sup>st</sup> Year w/Startup</u>	<u>Annual</u>
Heartland	\$15,122.00	\$9,000.00
MealTime	-	5,916.00
Skyward	12,721.00	6,356.00

**BS-2 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposal to purchase the Skyward Food Service Point of Service and Eligibility Management software system beginning with the 2018-19 school year at a total first year cost of \$12,721.00 which includes software and training be recommended for approval to the Board of Education. The motion was carried.**

C. Investment Agreement Certification – Approval

**BS-3 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposed UBS Certification and Agreement of Government/Government-Related Entity be recommended for approval to the Board of Education. The motion was carried.**

IV. Updates and Reports

A. Purchases – Review

The following invoices were reviewed:

Apple Computer – iPads for Virtual School

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

BS-1 Ford Passenger Van Purchase – Approval

BS-2 Skyward Food Service Software Purchase – Approval

BS-3 Investment Agreement Certification – Approval

VI. Future Agenda Items

No future agenda items were identified.

The meeting adjourned at 6:11 p.m.